



## Parent Forum Agenda

<b>MINUTES OF:</b> Parent Forum
<b>HELD ON:</b> Tuesday 7 <sup>th</sup> November
<b>PRESENT:</b> Sean Welsh, Kate Halliday, Ms Jones (Y4), Mrs Bassi (Y3 and YR), Mrs Tuxford (Y3), Mrs Rose (Y3 and YR)
<b>EXPECTED OUTCOME:</b> <ul style="list-style-type: none"> <li>To gain a wider perspective on current initiatives.</li> <li>To share ideas and develop our school.</li> <li>To triangulate parent voice with staff voice and pupil voice.</li> <li>To expand our insight on the impact of school life/ school curriculum at home.</li> <li>To gain a range of opinions across the key stages.</li> <li>To support parents, teachers and children alike to lead to positive outcomes for pupils.</li> </ul>

AGENDA ITEM	Minutes	Action
Welcome and introduction	We discussed the aims and outcomes of Parents' Forum. We had expected more to attend as per the Microsoft Forms responses. We discussed ideas to increase engagement e.g. re-branding the meeting as a 'tea and coffee morning', re-communicating the purpose, changing the time of day/ term of the meeting. We discussed the potential of inviting toddlers along but agreed this could be too distracting.	Offer reminders on Class Dojo leading up to Parents' Forum. 'Re-brand' Parents' Forum to sound less formal. Some parents may want a more informal feel. Monitor attendees.
OFSTED Feedback	We looked through the highlights of the OFSTED report. It was great to share the success of the school and highlight how working together pupil-parent-teacher is the key to this success. It was mentioned that the report sounded generic. It was explained that inspectors have a strict word count and have to write it at a reading age of 8.	
Maths Target Trackers	Maths target trackers discussed and questionnaire carried out. Issues highlighted included not knowing some of the 'teacher' terminology. Some parents don't feel confident to ask for	Maths leads to look through the feedback and develop parent guides for the maths target trackers that



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	clarity on certain targets and asked for a potential glossary.	parents could use to support home learning.
School Pick Up Feedback	Recent changes to school pick up points discussed. Parents talked about the challenges they face retrieving their children (KS2). No issues for EYFS and KS1 since the recent changes. It was discussed that the playground cannot be used for safeguarding purposes but that we are open to solutions. Some parents mentioned having pick up zones and making these clear to parents for each class. Some parents talked about staggered dismissal which isn't possible logistically. One parent felt that it is difficult to see (KS2) classes and know when to move forwards to collect their child – suggested having signs to hold high so it is easier to see.	Discuss at SLT potential solutions to ease the congestion. Communicate the zones in which KS2 children will be dismissed.
Class Dojo Feedback	Class Dojo in KS2 has been received very positively. Parents enjoy the curriculum updates, information and photos. Some issues with response times from teachers raised.	Remind teachers of the 24 hour working week day, term time response target and monitor this.
Careers Week	Careers week initiative shared. Parents asked how much notice they would need to book time off work to attend and support. As much time as possible was the general consensus with regular reminders leading up to the event.	Parent community to be informed of Careers Week during the late Autumn Term or early Spring.
AOB	Issues with food portion raised. What informs food portions? Why have school dinner prices not risen?  Transition information from KS1 to KS2 needs improving e.g. stationary requirements, house teams, coloured t-shirts, pick up points, team points etc.	Communicate to the parent community how portions are informed (Food Standards set out by DFE). Share pictures of meals and celebrate the food offer via Class Dojo - conduct further pupil



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	<p>Parents offered their thanks and congratulations for the Ofsted report.</p>	<p>voice and monitor portions.</p> <p>Send out improved transition information in the summer term for children moving into KS2: stationary requirements, house teams, coloured t-shirts, pick up points, team points etc.</p>
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